



Town Of Pembroke Sewer Commission

MONTHLY SEWER COMMISSION MEETING

DATE: August 17, 2020 TIME: 7:00 P.M. PLACE: 4 Union St.

I. Meeting Called to Order: 7:06 pm

Attendance: Commissioner Harold Thompson, Commissioner Jules (Andy) Pellerin,
Commissioner Daniel Driscoll, Paulette Malo, Operations Director
Unavailable:

II. Citizen's Comments: NONE

III. Scheduled Meetings: Gerry Fleury chair of the CIP committee came in to talk to the commissioners about a future expenditure for a Bond for \$15,000,000.00. Dan explained that this would be for upgrading the pump station at Pembroke St with the possibility of adding another pump station within the system and additional upgrades and improvements to main sewer lines.

Mr. Fleury asked if this bond would be for 10 years and how would the Commissioners pay down the bond?

Paulette stated that the commission is probably looking at a 20 year bond. She also said that how the payments would work has not been discussed by the commissioners where this project is proposed for 2023-2025. However, her thoughts and suggestion would be that the tax payers could pay for a portion and the sewer users would pay the other portion. This could be similar to the Rte. 3-106 sewer extension bond payments.

Andy asked Gerry if he had any other questions at this time where this is a conceptual at this time.

Gerry stated that he thought he had enough information for now and he was sure that more questions will be asked as the time gets closer.

The Commissioners thanked Mr. Fleury for coming in to talk with them.

IV. Old Business: a. IMA Update: Paulette explained that she sent the Draft IMA to Allenstown in April. She contacted Jeff at the Treatment Plant to find out the status, Jeff said they are still working on it and this is a top priority for them.

b. Repairs to sewer main on Easement: Paulette explained that the repairs were done. They replaced 3 sections of pipe. The invoice has also come in for \$11,652.45. Paulette asked what budget line the commissioners wanted to use where this was not an anticipated expense.

A discussion took place about the use of the trust fund account for this project. Paulette explained that the repair/replacement trust fund could be used for this project.

Motion: Andy made the motion to transfer \$11,650.00 from the Repair/Replacement Trust Fund to the checking account to help defray the unexpected cost of this repair and to have Harold sign the letter to the Trustees of the Trust Fund as chairman.

Seconded: Dan seconded the motion.

Vote: All in favor, motion passed

V. Any Old Business: Reaffirm Waiver of Late Penalties for the billing months of February, March, May and June

Motion: Dan made the motion to reaffirm the waiver of the late penalties for the billing months of February, March, May and June 2020 due to Covid-19. Late penalties will resume with the August 2020 billing.

Seconded: Andy seconded the motion.

Vote: All in favor, motion passed

VI. New Business: a. Review and Sign Manifest: Manifest was reviewed and signed

b. Review and Sign Warrant: The warrant was reviewed and signed.

c. Correspondence: Correspondences were reviewed.

Paulette received a call in regards to 354-356 Pembroke St. The caller stated that he had a pending purchase and sale agreement for this property and wanted to know if the commission would grant a sewer connection for a single family home with 3 bedrooms.

A discussion took place about this proposal. The commissioners stated that they would be willing to work with the new owner to get a single family connection as long as the sewer line is engineered due to the slopes of the property.

f. Accept minutes of July 20, 2020:

Motion: Andy made the motion to accept the minutes as written

Seconded: Dan seconded the motion.

Vote: All in favor, motion passed

VII. Any New Business: a. Sewer Line Repair

Paulette explained that she has not had the time to work on the specs for the Pembroke Hill sewer main. She will work on this as soon as possible.

VIII: Non-Public Session: None

IX. Adjourn: 8:12 pm

Motion: Andy made the motion to adjourn

Seconded: Dan seconded the motion.

Vote: All in favor, motion passed

Respectfully Submitted,
Paulette Malo,
Operations Director