



Town Of Pembroke Sewer Commission

MONTHLY SEWER COMMISSION MEETING

DATE: September 21, 2020 TIME: 7:00 P.M. PLACE: 4 Union St.

I. Meeting Called to Order: 7:06 pm

Attendance: Commissioner Harold Thompson, Commissioner Jules (Andy) Pellerin,
Commissioner Daniel Driscoll, Paulette Malo, Operations Director
Unavailable:

II. Citizen's Comments: A customer on Deerpath Lane called and said that she could not afford her sewer bill. She claims that there must be something wrong, she doesn't understand why it is so high. She also believes that the flat fees that the sewer department charge is also high. She said that she is the only person in the home and she does not use that much water.

Paulette explained to her on the phone that water meters normally slow down, they don't go faster in the readings.

She would like to know if the Commission would consider allowing her to be on the flat fees until such time she can figure what the problem is with the water usage.

Paulette explained to the Commission that her water usage has been over 20,000 gallons per quarter. The last 3 quarters have been 23,800, 23,900, and the most current bill is 28,300 gallons.

Motion: Andy made the motion to DENY the request to use the flat fees for this property.

Seconded: Dan seconded the motion.

Vote: All in favor, motion passed

III. Scheduled Meetings: 7 Exchange St, Minor Sub-Division: Paulette explained that this would create a lot for a single family home. She has requested the information on the house that would be built and has not received that information as of today.

Motion: Andy made the motion to table any discussion on this sub-division until pertinent information is received for the single family home.

Seconded: Dan seconded the motion.

Vote: All in favor, motion passed

IV. Old Business: a. IMA Update: Paulette explained that she sent the Draft IMA to Allenstown in April. She contacted Jeff at the Treatment Plant to find out the status, Jeff said they are still working on it.

A discussion took place as to what the commissioners could do to move Allenstown along with the new IMA.

V. Any Old Business:

VI. New Business: a. Review and Sign Manifest: Manifest was reviewed and signed

b. Review and Sign Warrant: The warrant was reviewed and signed.

c. Review and Sign Late Register: The late register was reviewed and signed

d. Correspondence: Correspondences were reviewed.

A discussion took place about the Trust Funds and the possibility of using some of the funds to pay down the Bond for Bow Lane. Paulette explained that she would check with the Trustees seeing this was a capital improvement and replacement project

Motion: Dan made the motion to contact the Trustees and verify that this would be the proper use of the funds that were established by the Commission. Once verified and approved transfer \$225,000.00 from Capital Reserve, \$12,500.00 from the Repair/Replacement and \$12,500.00 from Build/Equip Trust Funds to the checking account to pay down the Bond for Bow Lane station and to have Harold sign the letters to the Trustees of the Trust Fund as chairman. The check to the Treasurer of the State of NH shall be in the next manifest for \$250,000.00.

Seconded: Andy seconded the motion.

Vote: All in favor, motion passed

e Accept minutes of August 17, 2020:

Motion: Andy made the motion to accept the minutes as written

Seconded: Dan seconded the motion.

Vote: All in favor, motion passed

VII. Any New Business

VIII: Non-Public Session: None

IX. Adjourn: 7:55 pm

Motion: Andy made the motion to adjourn

Seconded: Dan seconded the motion.

Vote: All in favor, motion passed

Respectfully Submitted,
Paulette Malo,
Operations Director