



Town Of Pembroke *Sewer Commission*

MONTHLY SEWER COMMISSION MEETING

DATE: January 18, 2021 TIME: 7:00 P.M. PLACE: 4 Union St.

I. Meeting Called to Order: 7:00 pm

Attendance: Commissioner Harold Thompson, Commissioner Jules (Andy) Pellerin,
Paulette Malo, Operations Director
Unavailable:

II. Citizen's Comments: None

III. Scheduled Meetings: None

IV. Old Business: a. IMA Update: Paulette explained that she has received the Draft IMA from Jeff recently. As approved by Harold Paulette sent this document to the Attorney and Mike from Wright-Pierce for review and comment.

V. Any Old Business: Engineering Authorization for Sewer System Review: The contract was reviewed and approved.

Motion: Andy made the motion to accept the contract and to have Harold sign as Chairman

Seconded: Harold seconded the motion.

Vote: All in favor, motion passed

Milton Cat Repair Estimate: The commissioners reviewed the quote for the repair for the Keith Ave generator. A discussion took place about the \$6,000.00 repair and the difficulty of finding a bearing. The Commissioners had discussed last summer about replacing 1 generator a year for the next 3 years due to the age.

Motion: Andy made the motion to waive the bidding requirements and to have grate Southworth Milton deliver a new generator with a not to exceed \$38,000.00. This amount does not include the installation which is done by others.

Seconded: Harold seconded the motion.

Vote: All in favor, motion passed

VI. New Business: a. Review and Sign Manifest: Manifest was reviewed and signed

b. Review and Sign Adjustment Journal: The Adjustment Journal was reviewed and signed

c. Review and Sign Late Notice Register: Late Notice register was reviewed and signed.

d. Abatement 210 Main St: Paulette explained that this was due to a billing error.

Motion: Andy made the motion to accept the Abatement for \$ 2,191.54

Seconded: Harold seconded the motion.

Vote: All in favor, motion passed

e. Abatement for 153 Buck St. Paulette explained that this request.

Motion: Andy made the motion to accept the Abatement for the \$30.00 Late Penalty

Seconded: Harold seconded the motion.

Vote: All in favor, motion passed

f. Resignation: Paulette received the resignation letter from Dan Driscoll.

The Commissioners accepted with regret, Mr. Driscoll resignation. The commissioners would like to thank him for his service on the Commission.

g. Correspondence: Correspondences were reviewed.

h. Accept minutes of November 16, 2020:

Motion: Andy made the motion to accept the minutes as written

Seconded: Harold seconded the motion.

Vote: All in favor, motion passed

VII. Any New Business: Covid 19 Policy: The Commissioners reviewed the policies and approved them.

Motion: Andy made the motion to accept the Covid 19 Travel & Quarantine Personnel policy

Seconded: Harold seconded the motion.

Vote: All in favor, motion passed

VIII: Non-Public Session: None

IX. Adjourn: 7:20 pm

Motion: Andy made the motion to adjourn

Seconded: Harold seconded the motion.

Vote: All in favor, motion passed

Respectfully Submitted,
Paulette Malo,
Operations Director