



Town Of Pembroke Sewer Commission

MONTHLY SEWER COMMISSION MEETING

DATE: February 15, 2021 TIME: 7:00 P.M. PLACE: 4 Union St.

I. Meeting Called to Order: 7:25 pm

Attendance: Commissioner Harold Thompson, Commissioner Jules (Andy) Pellerin,
Paulette Malo, Operations Director
Unavailable:

II. Citizen's Comments: None

III. Scheduled Meetings: None

IV. Old Business: a. IMA Update: Paulette explained that she has received a potential date of February 24, 2021 at 1: pm for a Zoom Meeting with Allenstown Sewer, Attorneys for both of us and both of our Engineers. Andy and Harold will try to make the meeting.

b. Pembroke Pines: Paulette explained that she received a call from the owner of Pembroke Pines requesting an additional 2 unit to be built in the basement of an existing condo.

A discussion took place about allowing the additional 2 units at this time. The owner is willing to wait if needed.

Motion: Andy made the motion to deny the additional 2 units until the new IMA is signed with Allenstown and to place these units on the waiting list.

Seconded: Harold seconded the motion.

Vote: All in favor, motion passed

V. Any Old Business: Milton Cat New Generator: Paulette explained that the contract for the new generator at Keith Ave. has been ordered. The estimated time frame for delivery is approximately 14-16 weeks.

The next step will be to get the specs reviewed and approved by AAA Pump. AAA Pump will be in charge of have the installation of the new generator when it does come in.

VI. New Business: a. Review and Sign Manifest: Manifest was reviewed and signed

b. Review and Sign Warrant 1 Zone 2: The Warrant was reviewed and signed

c. Review and Sign Late Notice Register: Late Notice register was reviewed and signed.

d. Correspondence: Correspondences were reviewed.

e. Accept minutes of January 18, 2021:

Motion: Andy made the motion to accept the minutes as written

Seconded: Harold seconded the motion.

Vote: All in favor, motion passed

VII. Any New Business: DOXO Direct: The Commissioners reviewed what DOXO Direct is. Paulette explained that this company would be another way that residents could pay their sewer bills with no cost to this department. However, this company would be making deposits directly into the sewer's checking account.

A discussion took place about the different ways that the residence could currently make sewer payments, such as by check, over the phone and the website view my bill.

Motion: Andy made the motion not to accept the proposal from DOXO Direct.

Seconded: Harold seconded the motion.

Vote: All in favor, motion passed

b. Paulette informed the Commissioners that she has posted the job opening for the Operations Associate.

VIII: Non-Public Session: None

IX. Adjourn: 7:55 pm

Motion: Andy made the motion to adjourn

Seconded: Harold seconded the motion.

Vote: All in favor, motion passed

Respectfully Submitted,
Paulette Malo,
Operations Director