



Town Of Pembroke Sewer Commission

MONTHLY SEWER COMMISSION MEETING

DATE: June 21, 2021 TIME: 7:00 P.M. PLACE: 4 Union St.

I. Meeting Called to Order: 7:01 pm

Attendance: Commissioner Harold Thompson, Commissioner S. Daniel Mattingly, Paulette Malo, Operations Director

Unavailable: Commissioner Jules (Andy) Pellerin,

II. Citizen's Comments: None

III. Scheduled Meetings: None

IV. Old Business: a. IMA Update: Paulette explained that she has been in touch with the Engineers and an updated contract will be needed.

b. Update on Generator: Paulette explained that she received an email stating that the generator will be in around the end of July.

c. Pembroke Hill Bids/Quotes: Paulette stated that she received an email from one of the contractors that were bidding on the project stating that the materials had gone up significantly over the past couple of weeks.

Motion: Dan made the motion to cancel the project for 2021 and go back out to bid in spring of 2022.

Seconded: Harold seconded the motion.

Vote: All in favor, motion passed

V. Any Old Business: NONE

VI. New Business: a. Review and Sign Manifest: Manifest was reviewed and signed

b. Review and Sign Warrant 2 Zone 3: The Warrant was reviewed and signed

c. Late Notice Register: The Late Notice Register was reviewed and signed

d. Abatement 428 Pembroke St. Paulette read the request for the abatement along with the documentation for the account for review.

A discussion took place about the account.

Motion: Harold made the motion to grant the abatement for the \$30.00 late penalty.

Seconded: Dan seconded the motion.

Vote: All in favor, motion passed

e. Letter to Finance for Merit Raise: Harold said that the merit raise for Paulette is as budgeted for 2021

Motion: Dan made the motion to have Harold sign the letter to Finance for the merit raise.

Seconded: Harold seconded the motion.

Vote: All in favor, motion passed

f. Correspondence: Correspondences were reviewed.

g. Accept minutes of May 17, 2021:

Motion: Harold made the motion to accept the minutes as written

Seconded: Dan seconded the motion.

Vote: All in favor motion passed

VII. Any New Business: a. **Application for Sewer Connection 206 Beacon Hill Rd:** Paulette explained the request is for 206 Beacon Hill Rd. This property was part of the sewer extension back in 1995, at that time the property owner paid the Betterment fees and was told that if and when the septic system were to fail that they would have to connect to the Town's system. The commission has a reserve capacity for these properties that were part of this main extension.

Motion: Harold made the motion to grant the connection for 206 Beacon Hill Rd due to a failing system and to send the request to Allentown for approval.

Seconded: Dan seconded the motion.

Vote: All in favor, motion passed

Application for Sewer Connection Keystone Pembroke LLC: Paulette received an application for Keystone Pembroke LLC for Phase II, 65 units. 62 condo units and 3 single family homes.

A discussion took place about where this project was and the type of housing it would be. Due to the lack of capacity available this project would need to be placed on the waiting list.

Motion: Harold made the motion to place Keystone Pembroke LLC on the waiting list.

Seconded: Dan seconded the motion.

Vote: All in favor, motion passed

VIII: Non-Public Session: None

IX. Adjourn: 7:22 pm

Motion: Dan made the motion to adjourn

Seconded: Harold seconded the motion.

Vote: All in favor, motion passed

Respectfully Submitted,
Paulette Malo,
Operations Director