



Town Of Pembroke Sewer Commission

MONTHLY SEWER COMMISSION MEETING

DATE: August 16, 2021 TIME: 7:00 P.M. PLACE: 4 Union St.

I. Meeting Called to Order: 7:00 pm

Attendance: Commissioner Harold Thompson, Commissioner Jules (Andy) Pellerin,
Commissioner S. Daniel Mattingly, Paulette Malo, Operations Director
Unavailable:

II. Citizen's Comments: None

III. Scheduled Meetings: None

IV. Old Business: a. IMA Update: Paulette stated that she received an updated contract with Wright Pierce for work on the IMA.

Motion: Dan made the motion to accept the updated contract with a \$6,000.00 increase and to have Harold sign as the Chairman.

Seconded: Andy seconded the motion

Vote: All in Favor, Motion Passed

b. Update on Generator: Paulette explained that she is still working with AAA Pump Service on the time frame to remove the old generator and install the new generator and transfer switch.

V. Any Old Business: Martha Drukker has been very busy and will send Ross Baker the information that has been requested shortly.

VI. New Business: a. **Review and Sign Manifest:** Manifest was reviewed and signed

b. **Review and Sign Warrant 3 Zone 2:** The warrant was reviewed and signed

c. **Review and Sign Late Notice Register:** The Late Notice register was reviewed and signed

d. **Abatement: 225 Pembroke Hill Rd.:** Paulette read the request for the abatement along with the documentation for the account for review.

A discussion took place about the account.

Motion: Harold made the motion to grant the abatement for the \$30.00 late penalty.

Seconded: Andy seconded the motion.

Vote: All in favor, motion passed

e. **Correspondence:** Correspondences were reviewed.

f. **Accept minutes of July 19, 2021:**

Motion: Dan made the motion to accept the minutes as written

Seconded: Andy seconded the motion.

Vote: All in favor motion passed

VII. Any New Business: a. **Proposals from Advanced Excavating:** Paulette explained that the manhole cover in front of 272 Pembroke Street appeared to be failing. Paulette stated that she was not comfortable with removing the cover due to the possibility that the frame and cover could be warp. The proposal from Advanced to remove and replace the frame and cover on Pembroke Street was \$1,700.00. Paulette stated that she spoke to Harold and then signed the proposal for Advance to start the paperwork with the Division 5 for the trench permit this could take a couple of weeks to get from the State.

Paulette received a call from a couple of residences on Peaslee Drive about the cover rattling. She went out and looked at them and there were several that could not be adjusted to stop rattling. There is a total of 10 manholes in the roadway. These covers do have the hole for the lift hook. This does allow the surface water to enter the sewer system. Paulette recommends that these frames and covers be replaced with the seal-tight covers with the Town emblem on them. We do have these in stock. The proposal for these 10 frames and covers to be replaced is \$6,900.00

Motion: Andy made the motion to accept the proposal as written

Seconded: Dan seconded the motion.

Vote: All in favor motion passed

VIII: Non-Public Session: None

IX. Adjourn: 7:25 pm

Motion: Andy made the motion to adjourn

Seconded: Dan seconded the motion.

Vote: All in favor, motion passed

Respectfully Submitted,
Paulette Malo,
Operations Director