



Town Of Pembroke *Sewer Commission*

MONTHLY SEWER COMMISSION MEETING

DATE: December 13, 2021 TIME: 7:00 P.M. PLACE: 4 Union St.

I. Meeting Called to Order: 7:04 pm

Attendance: Commissioner Harold Thompson, Commissioner Jules (Andy) Pellerin;
Commissioner S. Daniel Mattingly, Paulette Malo, Operations Director
Unavailable:

II. Citizen's Comments: None

III. Scheduled Meetings: None

IV. Old Business: a. IMA Update: Paulette stated that now that there is a Co-Permitee Discharge Permit pending final approval, she has asked Jeff at the Treatment Plant if they was going to require any additions to the IMA. Paulette is waiting for an answer from Allenstown.

b. Update on Generator: No new update on the install of the new generator.

c. Mission Upgrade Quote for All Stations: Paulette explained that the cost to upgrade all 4 Mission units after the trade ins would be \$5,183.00

Motion: Harold made the motion to accept the bottom line of the 2022 budget for \$1,766,780.00 with no increases to the rate payers in the near future.

Seconded: Andy seconded the motion.

Vote: All in favor motion passed

V. Any Old Business: Budget for 2022: A discussion took place on the budget.

Motion: Harold made the motion to accept the bottom line of the 2022 budget for \$1,766,780.00 with no increases to the rate payers in the near future.

Seconded: Andy seconded the motion.

Vote: All in favor motion passed

VI. New Business: a. Review and Sign Manifest: Manifest was reviewed and signed

b. Review and Sign Warrant 4 Zone 3: The Warrant was reviewed and signed

c. Abatement 480 Pembroke St.: Paulette explained the request. Commissioners reviewed the account.

Motion: Andy made the motion to abate the account the \$30.00 late penalty as a one-time abatement.

Seconded: Dan seconded the motion.

Vote: All in favor motion passed

d. Abatement 10 Fairview Ave.: Paulette explained the request. Commissioners reviewed the account.

Motion: Andy made the motion to abate the account the \$30.00 late penalty as a one-time abatement.

Seconded: Dan seconded the motion.

Vote: All in favor motion passed

e. Correspondence: Correspondences were reviewed.

f. Accept minutes of November 15, 2021:

Motion: Harold made the motion to accept the minutes as written

Seconded: Andy seconded the motion.

Vote: All in favor motion passed, Dan asked Paulette to sign for him and initial

g. 43 Broadway: Paulette explained that this property was just sold and the new owner wanted to legalize the 3 unit in the building. It is unclear as to when the 3rd unit was added.

A discussion took place about this property going before the ZBA.

Motion: Andy made the motion to send a letter to the ZBA that if this unit is approved fees will be owed to the Sewer Commission for \$3,022.54 prior to the CO being issued.

Seconded: Dan seconded the motion.

Vote: All in favor motion passed

VII. Any New Business: a. Sewer Commission meeting schedule: The schedule was reviewed and accepted

Motion: Andy made the motion to accept the meeting schedule

Seconded: Harold seconded the motion.

Vote: All in favor motion passed

VIII: Non-Public Session per RSA 91-A: 3 II (b) The Hiring of any person as a public employee:

Motion: Andy made the motion to go into Non-Public Session per RSA 91-A: 3 II (b) at 7:10 pm

Seconded: Dan seconded the motion.

Vote: Andy – Yes, Dan – Yes, Harold – Yes

Motion: Andy made the motion to come out of Non Public Session 7:30 pm

Seconded: Dan seconded the motion.

Vote: Andy – Yes, Dan – Yes, Harold - Yes

IX. Adjourn: 8:12 pm

Motion: Andy made the motion to adjourn

Seconded: Dan seconded the motion.

Vote: All in favor, motion passed

Respectfully Submitted,
Paulette Malo,
Operations Director