



Town Of Pembroke Sewer Commission

MONTHLY SEWER COMMISSION MEETING

DATE: February 22, 2022 TIME: 7:00 P.M. PLACE: 4 Union St.

I. Meeting Called to Order: 7:05pm

Attendance: Commissioner Harold Thompson, Commissioner Jules (Andy) Pellerin;
Commissioner S. Daniel Mattingly, Paulette Malo, Operations Director
Unavailable:

II. Citizen's Comments: None

III. Scheduled Meetings: David Mercier from Underwood Engineering came in to talk about the study for the inter-connection with Concord. David explained the 3 phases that have been completed. A discussion took place on the 3 phases that have been completed and what the next phase would be. After a lengthy discussion about the next phase.

Motion: Andy made the motion to move forward with the next phase and get a proposal from Underwood Engineering for this phase.

Seconded: Harold seconded the motion.

Vote: All in favor motion passed

IV. Old Business: a. Update on Generator: The new transfer switch has been installed. AAA pump is looking to get a larger crane to move the old generator off and place the new generator on the cement pad.

b. Update on IMA: A discussion took place about the new IMA. Paulette had a Zoom meeting with Mike from Wright-Pierce and Attorney Matt Upton. All of us agreed that the new flows should be included as part of the IMA and not as an addendum. Mike and Matt will make another review of the IMA and forward the recommendations.

V. Any Old Business: Trust Funds: Paulette handed out copies of the Trust Fund balances and the RSA's that the Commission need to follow. Paulette explained that the Commissioners have the right to set up and close any Trust account. In accordance to the Sewer Use Ordinance there will be 2 Trust Accounts in the hands of the Trustees per the RSAs. Those accounts are the Capital Improvement and the Repair/Replacement accounts, the Administrative fund and the Building/Equipment fund can be closed out with a unanimous decision of the Commissioners.

A discussion took place about the money being lost through the Trust Funds.

Motion: Dan made the motion to close out the Administrative and the Building/Equipment Trust Fund have the money directly deposited into The account at Merrimack County Savings Bank and to have Harold Thompson sign the form for the Trustees. .

Seconded: Andy seconded the motion.

Vote: Dan-yes, Andy-yes, Harold-yes; All in favor motion passed

VI. New Business: a. Review and Sign Manifest: Manifest was reviewed and signed

b. Review and Sign Late Notice: The Late Notice was reviewed an signed

c. Review and Sign Warrant 1 Zone 2: Warrant 1 Zone 2 was reviewed and signed.

d. Abatement 159 Buck St: Paulette explained the request. The Commissioners reviewed the account.

Motion: Andy made the motion to DENY the abatement due to the time lapse involved.

Seconded: Dan seconded the motion.

Vote: All in favor motion passed

e. Correspondence: Correspondences were reviewed.

f. Accept minutes of January 18, 2022:

Motion: Harold made the motion to accept the minutes as written

Seconded: Dan seconded the motion.

Vote: All in favor motion passed,

VII. Any New Business:

- a. **Snow blower replacements:** Corey explained that the snow blowers are about 25 years old and starting to need repairs. He went and got prices to get 2 new ones for this year and to replace the ones at Station 2 and 3. The blower from Station 3 will go to Memorial Field to clean the fenced in area and the one from Station 2 would be kept at the office to help remove the snow banks from the parking lot if needed. The 3 makes that Corey got prices on were; Aries, Simplicity and Honda. Aries doesn't make a 24 inch cut only a 28 inch cut. 28 inches is too wide to fit in many areas at Station 3, 4 and 5. Prices were as follows Aries 28 inch \$2,699.00 Simplicity 24 inch \$2,139.00 and 28 inch \$2,489.00 Honda 28 inch \$3,299.00.

Motion: Andy made the motion to purchase a 24 inch and a 28 inch Simplicity snow blowers for a cost of \$4,628.00.

Seconded: Dan seconded the motion.

Vote: All in favor motion passed

b. **Generator Station 5:** Corey explained that some work needed to be done to the generator for it to run correctly. These repairs have been completed.

c. **Pump Stations:** Corey explained that the cement pads at the doors for station 3, 4, and 5 are starting to deteriorate.

A discussion took place on how we might be able to preserve some of the Steps

Motion: Andy made the motion table this until spring.

Seconded: Harold seconded the motion.

Vote: All in favor motion passed

d. **2022 3500 Truck:** A discussion took place about all of the options that would be needed for the new truck that was put in the budget for 2022. Corey will get prices for the truck.

VIII: Non-Public Session as Needed: None needed

IX. Adjourn: 9:35 pm

Motion: Andy made the motion to adjourn

Seconded: Harold seconded the motion.

Vote: All in favor, motion passed

Respectfully Submitted,
Paulette Malo,
Operations Director