



# *Town Of Pembroke Sewer Commission*

## **MONTHLY SEWER COMMISSION MEETING**

**DATE: October 16, 2023    TIME: 7:00 P.M.    PLACE: 4 Union St.**

**I. Meeting Called to Order: 7:17 pm**

**Attendance:** Commissioner Jules (Andy) Pellerin, Commissioner S. Daniel Mattingly  
Paulette Malo, Commissioner/Operations Director,

**Unavailable:** Corey Welcome, Operations Associate

**II. Citizen's Comments:** None

**III. Scheduled Meetings:** None

**IV. Old Business: IMA Allentown:** Still waiting on Allentown to send the version with the new changes to the IMA 13.

**V. Any Old Business:** Andy asked if Corey got the price for sandblast the body and have Truck Trends spray the body.

Paulette stated that she did not hear that he did as of yet.

**VI. New Business: a. Review and Sign Manifest:** Manifest was reviewed and signed

**b. Review and Sign Late Penalty Register:** Late Penalty Register was reviewed and signed

**c. Abatement:** None

**d. Correspondence:** Paulette stated that she has been in contact with the contractor that raised the covers on Pembroke St. The Contractor stated that he would come and check what the situation is. Paulette will keep the commission informed when she receives any information.

**e. Accept Minutes of September 18, 2023:**

**Motion:** Andy made the motion to accept minutes as written

**Seconded:** by Dan

**Vote:** All in favor

**VII. Any New Business: 2024 Budget Review:** The Commissioners reviewed the budget. Dan asked if the budget is approved as presented what the increase would be to the users. Paulette stated that she was working on those numbers and it could be an increase of \$5.00 per quarter per unit.

**Action Item:** Paulette will work on the final budget for the Commissioners.

Paulette explained that while the sidewalk was being installed on the north side of Main St. in front of 210 Main St., their sewer line wasn't deep enough for the sidewalk. Paulette made the decision that the sewer lateral would be excavated out of the sidewalk and a section would be moved and reconnected to the lateral approximately 10' from where it was currently crossing and following the sidewalk. The sewer department paid for the pipe to move the sewer lateral.

**VIII. Non-Public Session:** None

**IX. Adjourn: 7:37 pm**

**Motion:** Andy made the motion to adjourn

**Seconded:** Dan seconded the motion.

**Vote:** All in favor, motion passed

Respectfully Submitted,  
Paulette Malo,  
Operations Director