**Pembroke Town Library Trustees Meeting  
Annual Meeting**

**Agenda – Wednesday, April 19, 2023 at 5:30pm**

**Pembroke Town Library New Hampshire Room**

1. **Open to Public**

Comments from the Public

1. **Approve Minutes**
   1. February 22, 2023 Meeting Minutes
2. **Correspondence**
   1. Would we like to go on a rotating schedule for cards/notes?
3. **Treasurer’s Report**
4. **Budget**
5. **Director’s Report**
6. **Old Business**
   1. Friends of the Library
   2. Website Estimates
   3. Collection Development Policy
7. **New Business:**
   1. Update on Plumbing Pipes
   2. Accept $795 donation in the name of Sally Keniston, Lorraine Good, & Larry Perron
   3. Trustee & Alternates
      1. Orientation Packet for Trustees/Alternates
   4. Policy Revisions
      1. Cash Procedures and/or,
      2. Notary Public Services and/or,
      3. Social Media Policy and/or,
      4. Photo Release Form
   5. Library Director Contract
8. **Other Business:**
   1. Library Director’s yearly review is due before 6/8/2023
   2. Scheduling/Coverage in October

Note: The Agenda and the order of the agenda are subject to change at the discretion of the Board of Trustees