

TRI-TOWN EMS
BOARD OF DIRECTORS MEETING
Wednesday, January 09, 2019
Pembroke Town Hall
311 Pembroke Street
Pembroke, New Hampshire 03275

The January 09, 2019 meeting of the Tri-Town EMS Board of Directors was called to order by Chairman Harold Paulsen at 3:30 pm.

Roll Call

Present on the Board: Chief St. Germain, Mike O'Meara, Dave Jodoin, Bob Bourque, Chief Paulsen, Derik Goodine

Present on the Staff: Chris Gamache, Director

Approve minutes of previous meeting

Mr. O'Meara made a motion to approve the minutes of the December 12, 2018 Tri-Town EMS Board meeting. Mr. Bourque seconded the motion, which carried unanimously.

Approve expenditures

Mr. Bourque made a motion to approve the Payroll Manifests of January 3, 2019 and December 20, 2018. Mr. O'Meara seconded the motion, which carried unanimously.

Mr. Bourque made a motion to approve the January 08, 2019 Accounts Payable Manifest in the amount \$12,129.27 and the Accounts Payable Manifest of December 27, 2018 in the amount of \$26,484.98. Mr. O'Meara seconded the motion, which carried unanimously.

Approve purchase orders

There were no purchase orders presented for approval.

New Business

Mr. Gamache stated that a new employee, William Amos, has expressed interest in serving as the employee rep on the Tri-Town Board.

Mr. Bourque made a motion to appoint William Amos as the employee rep on the Tri-Town Board of Directors. Mr. Jodoin seconded the motion, which passed unanimously.

Mr. Bourque said that the Board should change the language regarding the employee representative so that two or more consecutive terms could be served if the employee is willing and the Board is agreeable.

Chief St. Germain said that he agreed with Mr. Bourque. If that employee is not working out, the Board could simply not appoint that person again.

Mr. Gamache reported that the cost of Ambulance 3's new engine was \$22,305.85, less than the \$25,600 quote. An estimate of \$102,000 to have Ambulance 3 rechassied was recently received. Looking a few years ahead, Mr. Gamache said he would like to have three trucks, a third for details and for when the others are in for maintenance. Continuing, he said that the vibration noise which Ambulance 8 has had since the beginning is getting worse. Other ambulances from the same company and manufactured at about the same time are experiencing the same problem, which may be the result of drive shaft angles being off. Ford and PL now must determine who is responsible. Last week Ambulance 8 had a problem with the AC cooling fan and the clutch, fan and belt had to be replaced. The cost was \$1,844.79 and is beyond the warranty. Also, the patient department heater failed. PL was called and the motor must be replaced. There is no bill yet for this repair.

Regarding staffing, Mr. Gamache said that the three recent hires all will be on by February. There are three more applicants, including Daniel Connell. This will bring the total to 27, with 28 being the ideal number, especially with summer vacations on the horizon. When they were at 22 employees, overtime was very high. After having no workers comp claims in two years, Tri-Town recently had two in one week. One employee slipped on the ice and another who was treating a patient had blood spurted in her eye. Mr. Gamache said that he was been working on the evaluation form because he feels it is too subjective. The revision will be more quantitative and thus harder to challenge. It will be based on a point system, with a minimum and a maximum wage increase depending upon the points.

Mr. Gamache reported that an Active Shooter event has been scheduled for Pembroke, which will complete the last component of the 2017 grant. He said that Allenstown's Active Shooter event did not get approved because it was done before the online ops training, even though that, in turn, was the result of the State's delay in making that available.

Mr. Bourque asked if safety glasses are used, referring to the employee who had blood spurted in her eye.

Mr. Gamache responded that the face masks/shields they have been using tend to get damaged during transport, so they plan to get goggles instead.

Chair Paulsen raised his concern about the number of calls for service from Barnstead – four in 2018 and one already in 2019. They have lots of fires and deprive other areas when they call Tri-Town. He, Mr. Gamache and Fire Chief St. Germain plan to talk with the Mutual Aid organization.

Mr. Gamache said that they had to pay two hours of overtime in one instance.

Non-Public Sessions

Mr. Jodoin made a motion to enter non-public session in accordance with RSA 91-A:3 II (e) at 4:20 pm. The motion was seconded by Mr. O'Meara. A roll call vote was taken: Mr. Jodoin, aye; Mr. O'Meara, aye; Mr. Bourque, aye; Mr. Goodine, aye; Chief Paulsen, aye; Chief St. Germain, aye.

Mr. Jodoin made a motion to return to public session at 4:43 pm. The motion was seconded by Mr. Bourque. A roll call vote was taken: Mr. Jodoin, aye; Mr. O'Meara, aye; Mr. Bourque, aye; Mr. Goodine, aye; Chief Paulsen, aye; Chief St. Germain, aye.

Mr. Jodoin made a motion to retain Charlie Bower of Gallagher, Callahan and Gartrell to represent Tri-Town EMS in the case of Lemoine versus Tri-Town EMS and George Calligandes. Mr. Bourque seconded the motion, which passed unanimously.

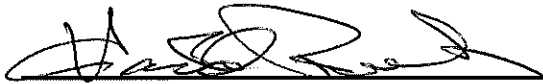
Mr. O'Meara made a motion to enter non-public session in accordance with RSA 91-A:3 II (a) at 4:45 pm. The motion was seconded by Mr. Bourque. A roll call vote was taken: Mr. Jodoin, aye; Mr. O'Meara, aye; Mr. Bourque, aye; Mr. Goodine, aye; Chief Paulsen, aye; Chief St. Germain, aye.

Mr. Jodoin made a motion to return to public session at 5:47 pm. The motion was seconded by Mr. O'Meara. A roll call vote was taken: Mr. Jodoin, aye; Mr. O'Meara, aye; Mr. Bourque, aye; Mr. Goodine, aye; Chief Paulsen, aye; Chief St. Germain, aye.

Mr. Jodoin made a motion to pay the salary study increase beginning with the pay period which starts March 24th and is paid April 11th, including \$3,240 for the director. Mr. Bourque seconded the motion, which carried unanimously.

Mr. Gamache added that this retracts the wage increases approved at the last meeting.

Chief St. Germain made a motion to adjourn at 5:51 pm. The motion was seconded by Mr. Jodoin and passed unanimously.

A handwritten signature in black ink, appearing to read 'Harold Paulsen', is written over a horizontal line.

HAROLD PAULSEN, CHAIRMAN