

BOARD OF DIRECTORS MEETING
TRI-TOWN EMS
Wednesday, December 09, 2020
Pembroke Town Hall
311 Pembroke Street
Pembroke, New Hampshire 03275

The December 09, 2020 meeting of the Tri-Town EMS Board of Directors was called to order by Mr. Jodoin, Secretary, at 3:30 pm.

Mr. Jodoin read the following statement on behalf of Chair Paulsen, establishing the authority to hold an electronic meeting, along with remote viewing and listening guidelines.

As Chair of the Tri-Town EMS Board of Directors, I, Harold Paulsen, find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically. Please note that there is no physical location to observe and listen to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, I am confirming that we are:

a) Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means. We are utilizing GoToMeeting for this electronic meeting. All members of the Board have the ability to communicate contemporaneously through this platform, and the public has access to contemporaneously listen and participate in the meeting by dialing 866-899-4679, Access Code 882225685 or by clicking the following website address:
<https://gotomeeting.com/join/882225685>.

b) Providing public notice of the necessary information for accessing the meeting. We previously gave notice to the public of the necessary information for accessing the meeting, including how to access the meeting telephonically. Instructions have also been provided on the website of the Board, www.pembroke.nh.com.

c) Providing a mechanism for the public to alert the public body during the meeting if there are problems with access. In the event that the public is unable to access this meeting, it will be adjourned and rescheduled.

Please note that all votes taken during the meeting will be by roll call. When members state their names, please indicate whether there is anyone in the room with you during the meeting, which is required by the Right-to-Know law.

Roll Call

Present on the Board: Harold Paulsen, Dave Jodoin, Bob Bourque, Mike O'Meara, Paul St. Germain

Present on the Staff: Chris Gamache, Director

Mr. Gamache next gave an update on the 2020 budget. Unexpected adverse effects include overtime and health insurance overages. Although this has been the second busiest year for the service, they have had about 100 fewer transports than expected. Although there is not as much resistance to going to the hospital as there was in the early days of COVID, many calls have been for assists. Revenue per transport averages \$500.00, so with 100 fewer transports, that revenue is down by \$50,000.00. They have taken in about \$44,000.00 less than budgeted for transport revenue. Revenue from CPR courses and detail work combined is down about \$8,000.00, so total revenue is off by about \$52,000.00. He said that the only expense left for the year is payroll in the amount of \$45,000.00. He said that he has spoken with Mr. Jodoin about the contribution to CIP. It will not be the \$70,000.00 budgeted, but it will be close, he said.

Chair Paulsen wished everyone a Merry Christmas.

Adjournment

Mr. Jodoin made a motion to adjourn at 3:47 pm. Mr. Bourque seconded the motion.

A roll call vote was taken on the motion.

Bob Bourque – Aye

Paul St. Germain – Aye

Mike O'Meara – Aye

Dave Jodoin – Aye

Harold Paulsen – Aye

The motion carried unanimously, and the meeting was adjourned.