

PEMBROKE WATER WORKS
346 PEMBROKE STREET
PEMBROKE, NH 03275

Minutes of the April 19, 2018 Meeting

Present: Chris Culberson
Kevin Brasley
Ed Lavallee
Staff: Matt Gagne – Superintendent, Betty St. Germain – Admin Bookkeeper
Absent: Chet Martel

The regular meeting was called to order at 6:00 pm by Chairman Chris Culberson.

Motion by Kevin Brasley and Seconded by Ed Lavallee to accept the Meeting Minutes and Financial Reports for March 2018. All in favor, motion passed.

OLD BUSINESS:

Hooksett Village Water Precinct Interconnection – Nothing new at this time.

Franchise Area – Nothing new at this time.

Potential Roadwork –

- Library St Allenstown – Not going out to bid until June. Hoyle & Tanner will be meeting with the Board to discuss costs for connection.
- Whitten St Allenstown – Nothing new at this time.
- Webster St Allenstown – Work will begin on Monday the 23rd.
- Union St Pembroke – Motion by Kevin Brasley and Seconded Ed Lavallee to approve an additional \$18,439.00 for ledge removal. All in favor, motion passed.
- Main St Pembroke – Roadwork will not be happening this year.

PFC Monitoring – Another round of testing was done and everything came back as non-detectable.

Bear Brook Motor #1 – Motion by Kevin Brasley and Seconded by Ed Lavallee to have Chase Electric rewind the motor to 480v and 40hp at the cost of \$2895.00 All in favor, motion passed.

Tank Inspections – Nothing new at this time.

Wilkins Ave – Nothing new at this time.

354-356 Pembroke St Development - Nothing new at this time.

NEW BUSINESS:

REGULAR MONTHLY BUSINESS:

Late Accounts - The total current past due amount \$13,519.37

A/P Manifests & Payroll Manifests -- Motion by Ed Lavallee and Seconded by Kevin Brasley to approve the March 30th A/P Manifest of \$18,416.40 previously reviewed and the April 19th A/P Manifest of \$26,364.78 and Payroll Manifests reviewed by Chairman Christopher Culberson. All in favor, motion passed.

Billing Register Manifest – Motion by Ed Lavallee and Seconded by Kevin Brasley to accept the Billing Register Manifest for March of \$56,072.82. All in favor, motion passed.

Monthly Adjustment Manifest -- Motion by Kevin Brasley and Seconded by Ed Lavallee to accept the Adjustment Manifest for March of \$5,484.49. All in favor, motion passed.

Late Penalty Manifest – Motion by Kevin Brasley and Seconded by Ed Lavallee to accept the Late Penalty Manifest for April of \$1,250.00. All in favor, motion passed.

OTHER BUSINESS and CORRESPONDENCE:

Other Business – Motion by Kevin Brasley and Seconded by Ed Lavallee to make a \$100.00 donation to the Suncook Valley Rod & Gun Fishing Derby. All in favor, motion passed.

Correspondence – Nothing at this time.

Non-Public Session in accordance with RSA 91-A:311

Motion by Ed Lavallee and seconded by Kevin Brasley to adjourn at 6:13 pm.
All in favor, motion passed.

The next meeting is scheduled for May 17, 2018 at 6:00 pm.