

PEMBROKE WATER WORKS  
346 PEMBROKE STREET  
PEMBROKE, NH 03275

Minutes of the February 17, 2022 Meeting

Present: Kevin Brasley, Larry Plourde, Ed Lavallee, Chet Martel, Christopher Culberson  
Staff: Matt Gagne – Superintendent, Betty St. Germain – Admin Bookkeeper  
Absent:  
Guests:

The regular meeting was called to order at 6:00pm by Kevin Brasley.

Motion by Chet Martel and Seconded by Ed Lavallee to accept the Meeting Minutes and Financial Reports for January 2022. All in favor, motion passed.

OLD BUSINESS:

Potential Roadwork

- Valley St – Allenstown – Nothing new.
  - Main St – Pembroke – Nothing new.
  - Simpson Ave – Nothing new.
  - Bow Ln – Pembroke – Nothing new.
- PFC Monitoring – The Board reviewed the letter from Underwood Engineers to the City of Concord Council for approval to interconnect the two water systems.  
The Board reviewed the updated Fact Sheet.  
Motion by Chet Martel and Seconded by Larry Plourde to Authorize Superintendent Matt Gagne as spokesman for the Interconnection of the two water systems with Concord. All in favor, motion passed.

Work Barn – Tabled

Allenstown Aggregate – 6 units – Nothing new at this time.

6 Dawn Dr – Connection – Nothing new at this time.

NEW BUSINESS:

New Truck – Motion by Chris Culberson and Seconded by Ed Lavallee to appropriate \$54,319.00 as budgeted for a new truck, not to exceed \$57,000.00. All in favor, motion passed.

REGULAR MONTHLY BUSINESS:

Late Accounts - The total current past due amount \$25,891.12.

Accounts Payable Manifests – To approve the Accounts Payable Manifest of February 3, 2022 in the amount of \$16,970.48 and Accounts Payable Manifest of February 17, 2022 in the amount of \$30,294.83 and Payroll Manifests previously reviewed by Chairman Kevin Brasley. Motion by Chet Martel and Seconded by Ed Lavallee. All in favor, motion passed.

Billing Register Manifest – To approve the Billing Register Manifest for January in the amount of \$57,116.49. Motion by Chet Martel and Seconded Larry Plourde. All in favor, motion passed.

Adjustment Manifest – To approve the Adjustment Manifest for January in the amount of \$21,832.73. Motion by Chet Martel and Seconded by Larry Plourde. All in favor, motion passed.

Late Penalty Manifest – To approve the Late Penalty Manifest for February in the amount of \$1,330.00. Motion by Chet Martel and Seconded by Larry Plourde. All in favor, motion passed.

OTHER BUSINESS and CORRESPONDENCE:

Other and Correspondence –

The next meeting is scheduled for March 17, 2022 at 6:00 pm.

Motion by Chet Martel and Seconded by Ed Lavallee to adjourn at 6:26pm. All in favor, motion passed.

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Pembroke Water Works Commission Board Secretary-  
Edward Lavallee