

PEMBROKE WATER WORKS
346 PEMBROKE STREET
PEMBROKE, NH 03275

Minutes of the May 20, 2021 Meeting

Present: Kevin Brasley, Larry Plourde, Christopher Culberson, Chet Martel
Staff: Matt Gagne – Superintendent, Betty St. Germain – Admin Bookkeeper
Absent: Ed Lavallee
Guests:

The regular meeting was called to order at 6:00 pm by Kevin Brasley.

Motion by Chris Culberson and Seconded by Chet Martel to accept the Meeting Minutes and Financial Reports for April 2021. All in favor, motion passed.

OLD BUSINESS:

Potential Roadwork – Matt gave updates.

- Theodore Ave – Allentown – Matt ordered the materials on 4/21 which have a 5-6 week lead time.
- Granite St – Allentown – Motion by Chet Martel and Seconded by Chris Culberson to approve getting a 10 year loan from Merrimack County Savings Bank in the amount of \$275,000.00 for work done on Granite St, Allentown. All in favor, motion passed. The lower bid was from F. L. Merrill Construction, who was awarded the project.
- Library St – Allentown – 80' of new 6" Ductile iron was installed from Main Street and the galvanized line was removed from the road.
- Hillcrest Ave – Pembroke – The fire hydrant for this project is on order.
- Front St – Pembroke – The fire hydrants for this project are on order.
- Main St – Pembroke – Nothing new.

PFC Monitoring – The most recent blended water sample increased to 11 PPT which is still below the MCL of 15 PPT but is steadily increasing since beginning blending. The pumping rate was reduced from 450 gpm to 350 gpm and the wells will have a rest day mid-week reducing pumping to three days instead of four. Underwood engineering has begun the PFAS evaluation into long term solutions. \$710,000 in grant money has been secured for Pembroke for the long term solution. The Board continued discussion about the recent trends and public outreach.

Work Barn – Nothing new - Tabled

Covid-19 Response – The Office will re-open to the public in June.

30 High St – They are looking to put in 32 – 1 bedroom units. The anticipated additional usage was discussed and for connection fees for the project which will be set at \$11,000 for the full project.

Credit Card Payments – Motion by Chris Culberson and Seconded by Chet Martel to switch to SoftTelpay for all credit and debit card processing. All in favor, motion passed.

Loan for Roadwork – Motion for Loan under Granite St roadwork.

NEW BUSINESS:

621-644 Pembroke St – A sand and gravel operation is being proposed to Pembroke ZBA. This location is within our Wellhead protection radius and a small portion of the #3 sanitary protection radius. We requested Emery and Garrett perform a study per the Town code which is in progress. The applicant has not provided full plans yet so this will be pushed back to the June meeting.

Spare Motor for Route 106 well – Motion by Chris Culberson and Seconded by Larry Plourde to appropriate up to \$6000.00 to get the spare motor rewound for Route 106.
All in favor, motion passed.

25 Henniker St, Concord – An automotive service shop is being proposed. This area sits up hill and up gradient of our route 106 well. Given the area we requested Concord ZBA require a study be done for this property which has been granted. Emery and Garrett is performing the study.

Armand Verville Drain Pipe – Mr Verville asked if the Pembroke Water Works will fix his drain pipe. Pembroke Water Works has previously fixed Mr Verville's drain pipe after a water main was put on his property. The Board agreed the Water Works has met our obligation with the damage of the drain pipe 20 years ago and we will no longer repair the pipe.

REGULAR MONTHLY BUSINESS:

Late Accounts - The total current past due amount \$23,513.73.

Accounts Payable Manifests – To approve the Accounts Payable Manifest of May 6, 2021 for \$29,104.24 and Accounts Payable Manifest of May 20, 2021 for \$24,699.41 and Payroll Manifests reviewed by Chairman Kevin Brasley.
Motion by Chris Culberson and Seconded by Larry Plourde. All in favor, motion passed.

Billing Register Manifest – To approve the Billing Register Manifest of April in the amount of \$60,956.80.
Motion by Larry Plourde and Seconded by Chris Culberson. All in favor, motion passed.

Adjustment Manifest – To approve the Adjustment Manifest for April in the amount of \$7,534.50.

Motion by Chris Culberson and Seconded by Larry Plourde. All in favor, motion passed.

Late Penalty Manifest – To approve the Late Penalty Manifest for May in the amount of \$1,190.00.

Motion by Larry Plourde and Seconded by Chris Culberson. All in favor, motion passed.

OTHER BUSINESS and CORRESPONDENCE:

Other – Nothing at this time.

Correspondence – Nothing at this time.

Motion by Chris Culberson and seconded by Larry Plourde to go into Non-Public Session in accordance with RSA 91-A:311 at 7:13 pm.

Motion by Chris Culberson and Seconded by Larry Plourde to come out of Non-Public Session in accordance with RSA 91-A:311 at 7:17 pm.

The next meeting is scheduled for June 17, 2021 at 6:00 pm.

Motion by Chris Culberson and Seconded by Larry Plourde to adjourn at 7:17 pm.
All in favor, motion passed.

Pembroke Water Works Commission – Board Secretary