

PEMBROKE WATER WORKS  
346 PEMBROKE STREET  
PEMBROKE, NH 03275

Minutes of the March 18, 2021 Meeting

Present: Kevin Brasley, Larry Plourde, Ed Lavallee, Christopher Culberson  
Staff: Matt Gagne – Superintendent, Betty St. Germain – Admin Bookkeeper  
Absent: Chet Martel  
Guests:

The regular meeting was called to order at 6:02 pm by Kevin Brasley.

Motion by Chris Culberson and Seconded by Ed Lavallee to accept the Meeting Minutes for January 2021 and Financial Reports for January and February 2021. All in favor, motion passed.

OLD BUSINESS:

Potential Roadwork –

- Theodore Ave – Allenstown – Work can start.
- Granite St – Allenstown – Matt is getting updated pricing.
- Library St – Allenstown – The hydrant was found to be on private property and will be moved to the Town right of way.

Motion by Chris Culberson and Seconded by Larry Plourde to approve additional water line to the previously approved project, not to exceed 100'. All in favor, motion passed.

PFC Monitoring – Based on the report from EGGI, NHDES is recommending we take the short term action of blending the two wells at the Route 3 station to keep the pfos under the state MCL. The blending began 02/22/2021 and we will begin monthly monitoring of the two wells and the blended water. These actions will keep us in compliance with NHDES standards until a long term solution can be achieved. Matt will reach out to Underwood Engineering to begin a feasibility study of long term solutions.

25 Canal St. The Lofts at 25 Canal Street – All water pipes in the yard will be replaced for this project. They are waiting for final approval from the Town.

Work Barn – Nothing new - Tabled

Assisted Living Facility, Chester Turnpike and Route 28 in Allenstown – Tabled

Conference Room – The work is completed.

Covid-19 Response – Nothing new

Route 3 #3 Well –Motion by Chris Culberson and Seconded by Larry Plourde to approve to re-pipe the Generator feed line, not to exceed \$2000.00. All in favor, motion passed.

NEW BUSINESS:

Election of Officers – Motion by Chris Culberson and Seconded by Ed Lavallee to nominate Kevin Brasley as Chairman. All in favor motion passed.

Motion by Chris Culberson and Seconded by Larry Plourde to nominate Ed Lavallee as Secretary. All in favor, motion passed.

New School in Allenstown- Looking to connect off of the Pine Haven main – Water is available but not through connecting to this main.

Other Roads for 2021- Pembroke – Hillcrest Ave, Front St and Main St

Plate Compactor – Motion by Chris Culberson and Seconded by Larry Plourde to ratify the purchase of the Plate Compactor for the purchase amount of \$1850.00. All in favor, motion passed.

REGULAR MONTHLY BUSINESS:

Late Accounts - The total current past due amount \$22,290.32

Accounts Payable Manifest of February 8, 2021 Voiding Check #6480 and Accounts Payable Manifest of February 23, 2021 Voiding Check #6456 and Accounts Payable Manifest of February 5, 2021 for \$10,720.47 and A/P Manifest of February 25, 2021 for \$66,726.20 and A/P Manifest of March 18 for \$36,909.63 and Payroll Manifests reviewed by Chairman Kevin Brasley. Motion by Ed Lavallee and Seconded by Larry Plourde. All in favor, motion passed.

Billing Register Manifest – To approve the Billing Register Manifest of February in the amount of \$73,326.96.

Motion by Chris Culberson and Seconded by Ed Lavallee. All in favor, motion passed.

Adjustment Manifest – To approve the Adjustment Manifest for January in the amount of \$952.57 and February in the amount of \$150.00.

Motion by Chris Culberson and Seconded by Ed Lavallee. All in favor, motion passed.

Late Penalty Manifest – To approve the Late Penalty Manifest for February in the amount of \$1,040.00 and March in the amount of \$920.00.

Motion by Ed Lavallee and Seconded by Chris Culberson. All in favor, motion passed.

OTHER BUSINESS and CORRESPONDENCE:

Other – Audit Report came in.

Correspondence – Nothing at this time.

The next meeting is scheduled for April 15, 2020 at 6:00 pm.

Motion by Chris Culberson and Seconded by Ed Lavallee to adjourn at 6:44 pm.  
All in favor, motion passed.

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Pembroke Water Works Commission – Board Secretary