

PEMBROKE WATER WORKS
346 PEMBROKE STREET
PEMBROKE, NH 03275

Minutes of the August 18, 2016 Meeting

Present: Kevin Brasley
Andy Boisvert
Chris Culberson
Chet Martel
Staff: Matt Gagne – Superintendent,
Absent: Ed Lavallee, Betty St. Germain

The regular meeting was called to order at 6:00 pm by Kevin Brasley acting as Chairman for Ed Lavallee.

Motion by Chris Culberson and seconded by Kevin Brasley to accept the Meeting Minutes and Financial Reports for July 2016. All in favor, motion passed.

OLD BUSINESS:

Concord Rt3 Electrical Update – Nothing new until cooler weather.

212 Main St – The Commission had discussion about letters sent to neighbors.

2016 Road work – Matt updated the Board on the work to be done on River rd.

Badger Software update – Nothing new at this time.

National Guard Rediness Center- Reviewed flows from Engineer and discussed possible connection fee amount.

John's Wrecker Service 107 Sheep Davis Rd. - Discussion about illegal tenant at property. Matt did a BMP inspection and found multiple violations. Board to send letter to Planning Board and attend meeting on August 23, 2016.

Pump Station Roads - Reviewed submittal from Fiddler's Farm and Construction to reshape all roads. Motion by Kevin Brasley and Seconded by Andy Boisvert to accept the submittal. All in favor, motion passed.

NEW BUSINESS:

Pump-station Emergency eyewash - Discussion about installing eye wash's at the three stations that introduce chemicals. Matt will begin pricing this out for the next meeting.

REGULAR MONTHLY BUSINESS:

Late Accounts - The total current past due amount \$13008.68

A/P Manifests & Payroll Manifests -- Motion by Chris Culberson and seconded by Chet Martel to approve the August 4th A/P Manifest of \$15754.14 previously reviewed and the August 18th A/P Manifest of \$150,622.87. All in favor, motion passed.

July Monthly Adjustment Manifest -- Motion by Chet Martel and seconded by Andy Boisvert to accept the July Adjustment Manifest of \$25643.41. All in favor, motion passed.

Billing Register Manifest – Motion by Chet Martel and Seconded by Chris Culberson to accept the Billing Register Manifest of July for \$70170.28. All in favor, motion passed.

Late Penalty Manifest – Motion by Kevin Brasley and Seconded by Chet Martel accept the Late Penalty Manifest of August for \$1,480.00. All in favor, motion passed.

OTHER BUSINESS and CORRESPONDENCE:

Other Business -

The Board reviewed correspondence.

Motion by Chet Martel and seconded by Andy Boisvert to adjourn at 7:00 pm.
All in favor, motion passed.

The next meeting is scheduled for September 15, 2016 at 6:00 pm.