

PEMBROKE WATER WORKS
346 PEMBROKE STREET
PEMBROKE, NH 03275

Minutes of the June 16, 2022 Meeting

Present: Chris Culberson, Kevin Brasley, Ed Lavallee, Chet Martel, Larry Plourde
Staff: Matt Gagne – Superintendent, Betty St. Germain – Admin Bookkeeper
Absent:
Guests:

The regular meeting was called to order at 6:00pm by Kevin Brasley.

Motion by Chet Martel and Seconded by Ed Lavallee to accept the Meeting Minutes and Financial Reports for May 2022. All in favor, motion passed.

OLD BUSINESS:

Potential Roadwork – Matt updated the Board on the roadwork.

- Valley St – Allentown – Nothing new.
- Main St – Pembroke – Motion by Chris Culberson and Seconded by Larry Plourde to Suspend the work on Main St until we have received confirmation on the poles schedule to be moved on Main Street so Merrill can do their work. All in favor, motion passed.
- Simpson Ave – Nothing New.
- Bow Ln – Pembroke – Tabled

PFC Monitoring- EPA has set new interim health advisory levels for PFOA and PFOS of near zero with new standards coming in October. Recent samples have shown a decrease in the Rte. 3 blended sampling.

- Study for Source Water Capacity –nothing new.

Work Barn – Tabled

Allentown Aggregate – 6 units – Nothing new at this time.

6 Dawn Dr – Connection – Letters sent to homeowners to approve our attorneys to work with their mortgage lenders. The homeowners have sent in the required paperwork.

Tank Inspections – Matt discussed the final reports with the Board.

The Hooksett tank looks good-no issues.

The Brickett Hill tank will has some minor biofilm staining and will need to have some coating touchup to the floor of the tank due to thinning coating.

Letter for Irrigation – The letter has been drawn up and will be mailed accordingly.

NEW BUSINESS:

#2 Pump – Motion by Chris Culberson and Seconded by Chet Martel to allocate \$50,000.00 from Main St. to replace the pump at Route 3, pump #2. All in favor, motion passed.
Motion by Chris Culberson and Seconded by Larry Plourde to amend previous motion to re-appropriate to replace Route 3, pump #2 based on the condition of the Main St work.
All in favor, motion passed.

REGULAR MONTHLY BUSINESS:

Late Accounts - The total current past due amount \$19,396.14

Accounts Payable Manifests – To approve the Accounts Payable Manifest of June 2, 2022 in the amount of \$36,187.63 and Accounts Payable Manifest of June 16, 2022 in the amount of \$19,802.21 and Payroll Manifests previously reviewed by Chairman Kevin Brasley.
Motion by Chet Martel and Seconded by Ed Lavallee. All in favor, motion passed.

Billing Register Manifest – To approve the Billing Register Manifest for May in the amount of \$75,379.55.
Motion by Chet Martel and Seconded Larry Plourde. All in favor, motion passed.

Adjustment Manifest – To approve the Adjustment Manifest for May in the amount of \$2,496.61.
Motion by Chet Martel and Seconded by Ed Lavallee. All in favor, motion passed.

Late Penalty Manifest – To approve the Late Penalty Manifest for June in the amount of \$1,160.00.
Motion by Chet Martel and Seconded by Larry Plourde. All in favor, motion passed.

OTHER BUSINESS and CORRESPONDENCE:

Other and Correspondence –

The next meeting is scheduled for July 21, 2022 at 6:00 pm.

Motion by Chet Martel and Seconded by Larry Plourde to adjourn at 6:29pm.
All in favor, motion passed.

Pembroke Water Works Commission Board Secretary-
Edward Lavallee