

PEMBROKE WATER WORKS
346 PEMBROKE STREET
PEMBROKE, NH 03275

Minutes of the May 19, 2022 Meeting

Present: Chris Culberson, Kevin Brasley, Ed Lavalley, Chet Martel, Larry Plourde
Staff: Matt Gagne – Superintendent, Betty St. Germain – Admin Bookkeeper
Absent:
Guests:

The regular meeting was called to order at 6:00pm by Kevin Brasley.

Motion by Chet Martel and Seconded by Larry Plourde to accept the Meeting Minutes and Financial Reports for April 2022. All in favor, motion passed.

OLD BUSINESS:

Potential Roadwork – Matt updated the Board on the roadwork.

- Valley St – Allenstown – Nothing new.
- Main St – Pembroke – Insurance issues with the Town and FL Merrill have been works out so we will be starting Monday, May 23rd.
- Simpson Ave – The pipe is installed up to the property line. The road needs to be paved after we finish Main St.
- Bow Ln – Pembroke – Tabled

PFC Monitoring – Matt & Chris updated the Board on how the meeting went with Concord Utility Committee for inter-connection.

Motion by Chris Culberson and Seconded by Kevin Brasley to implement a system wide complete irrigation ban at the direction of the Superintendent when any of the 4 PFAS results exceed 10 parts per-trillion. Irrigation ban can only be lifted when 2 consecutive sample results are below 10 part per-trillion. Ban can only be lifted by the direction of the Superintendent. All in favor, motion passed.

Motion by Chris Culberson and Seconded by Kevin Brasley to implement an immediate restriction on irrigation by system or by hose to be 3 days per week or Odd / Even address numbering. Frequency of the ban is to be determined by the Superintendent. This restriction shall remain in place until PFAS Remediation has been implemented and achieved.

Violations of these restrictions are as follows:

1. Written Warning
2. Written Warning with \$100.00 fine
3. Disconnection with \$100.00 fine and reconnection fee.

Handheld and garden hose watering of flowers & vegetables, along with vehicle washing is exempt from this restriction. All in favor, motion passed.

Motion by Chris Culberson and Seconded by Larry Plourde to restrict all non-emergency use of Fire Hydrants. All in favor, motion passed.

Motion by Chris Culberson and Seconded by Chet Martel to allow the Superintendent to engage in discussion with a leak detection contractor for a system wide leak detection survey, with the intent to identify unaccounted water from unknown leaks. All in favor, motion passed.

- Proposal for Source Water Capacity Study –

Work Barn – Tabled

Allenstown Aggregate – 6 units – Nothing new at this time.

6 Dawn Dr – Connection – The Board decided to wait on signing the Easement Agreement. There are 2 houses on Dawn Dr that have mortgages. The Board felt that the mortgage companies should be included in the deeds.

Tank Inspections – We are waiting for the final reports.

NEW BUSINESS:

Lucille Verville 6:15 – Motion by Kevin Brasley and Seconded by Larry Plourde to Abate Lucille Verville 25,000 gallons of water giving her a \$50.00 credit on her account. All in favor, motion passed.

Keystone Pembroke – 62 units – They have already gone to TRC and are moving forward to Zoning & Planning.

REGULAR MONTHLY BUSINESS:

Late Accounts - The total current past due amount \$23,751.00.

Accounts Payable Manifests – To approve the Accounts Payable Manifest of May 5, 2022 in the amount of \$20,453.30 and Accounts Payable Manifest of May 19, 2022 in the amount of \$39,519.17 and Payroll Manifests previously reviewed by Chairman Kevin Brasley. Motion by Chet Martel and Seconded by Larry Plourde. All in favor, motion passed.

Billing Register Manifest – To approve the Billing Register Manifest for April in the amount of \$60,824.18.

Motion by Chet Martel and Seconded Ed Lavallee. All in favor, motion passed.

Adjustment Manifest – To approve the Adjustment Manifest for April in the amount of \$4,388.07.

Motion by Chet Martel and Seconded by Ed Lavallee. All in favor, motion passed.

Year End Adjustment Manifest – To approve the 2021 Year End Adjustments in the amount of \$78,148.18.

Motion by Chet Martel and Seconded by Larry Plourde. All in favor, motion passed.

Late Penalty Manifest – To approve the Late Penalty Manifest for May in the amount of \$1,310.00.

Motion by Chet Martel and Seconded by Larry Plourde. All in favor, motion passed.

OTHER BUSINESS and CORRESPONDENCE:

Other and Correspondence –

The next meeting is scheduled for June 16, 2022 at 6:00 pm.

Motion by Chet Martel and Seconded by Ed Lavallee to adjourn at 7:23pm.

All in favor, motion passed.