

PEMBROKE WATER WORKS  
346 PEMBROKE STREET  
PEMBROKE, NH 03275

Minutes of the September 15, 2022 Meeting

Present: Kevin Brasley, Ed Lavallee, Chet Martel, Larry Plourde  
Staff: Matt Gagne – Superintendent, Betty St. Germain – Admin Bookkeeper  
Absent:  
Guests:

The regular meeting was called to order at 6:00pm by Kevin Brasley.

Motion by Chet Martel and Seconded by Ed Lavallee to accept the Meeting Minutes and Financial Reports for August 2022, All in favor, motion passed.

OLD BUSINESS:

Potential Roadwork – Matt updated the Board on the roadwork.

- Valley St – Allenstown – Our work is completed
- Main St – Pembroke – Water work is complete for the project.

Motion by Chet Martel and Seconded by Larry Plourde to approve the additional \$10,076.00 and move the whole amount of \$137,076.00 from the Capital Reserve Account to the Operating Account to pay FL Merrill for the project, All in favor, motion passed.

- Simpson Ave – There were a couple of breaks in the line this week and the existing pipe is in poor condition. We will look into replacing the remaining pipe next year.
- Bow Ln – Pembroke – The Town has it as 2023 project.

PFC Monitoring- The PFAS Mitigation application has been approved for 2023 by NHDES in the amount of \$5,940,000.00. \$1,782,000.00 of that is grant money that won't need to be paid back, the remaining \$4,158,000.00 is a low rate loan from NHDES. Concord has begun engineering the interconnection and Merrimack River intake.

- Study for Source Water Capacity –Matt met with the engineer's to size pressure transducers for the wells.
- Asset Management- We received the first invoice; Matt will reach out to NHDES to see how they want to handle the invoices.

Work Barn – Tabled

Allenstown Aggregate – 6 units – The Easement Agreement is done, we are waiting on our copy of the Agreement. The main install is almost done.

6 Dawn Dr – Connection – No decision from Dawn at this point.

New Truck – The truck is still waiting to get shipped here.

NEW BUSINESS:

Trailer & Tools – The work trailer was stolen from the yard with all our tools and equipment inside. We received a bill of sale from Primex in the amount of \$5,095.00 for the trailer. Matt is working with Colonial Adjustment Inc. on the contents of the trailer. There was a General discussion about site improvements to keep the new equipment safe. The replacement trailer will be put into the 2023 budget.

New Commissioner – Motion by Kevin Brasley and Seconded by Larry Plourde to nominate Bruce Kudrick as Commissioner to fill out Chris Culberson's remainder of Term until March 2023. All in favor, motion passed.

REGULAR MONTHLY BUSINESS:

Late Accounts - The total current past due amount \$15,363.23

Accounts Payable Manifests – To approve the Accounts Payable Manifest of September 1, 2022 in the amount of \$19,415.98 and Accounts Payable Manifest of September 15, 2022 in the amount of \$15,170.27 and Accounts Payable Manifest in the amount of \$137,076.00 for the Main St project and Payroll Manifests previously reviewed by Chairman Kevin Brasley. Motion by Chet Martel and Seconded by Ed Lavallee, All in favor, motion passed.

Billing Register Manifest – To approve the Billing Register Manifest for August in the amount of \$77,350.51  
Motion by Chet Martel and Seconded Larry Plourde, All in favor, motion passed.

Adjustment Manifest – To approve the Adjustment Manifest for August in the amount of \$1,985.00  
Motion by Chet Martel and Seconded by Ed Lavallee, All in favor, motion passed.

Late Penalty Manifest – To approve the Late Penalty Manifest for September in the amount of \$980.00  
Motion by Chet Martel and Seconded by Larry Plourde, All in favor, motion passed.

OTHER BUSINESS and CORRESPONDENCE:

Other and Correspondence –

The next meeting is scheduled for October 20, 2022 at 6:00 pm.

Motion by Chet Martel and Seconded Ed Lavallee by to adjourn at 6:19pm.  
All in favor, motion passed.

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Pembroke Water Works Commission Board Secretary-  
Edward Lavallee