

PEMBROKE WATER WORKS
346 PEMBROKE STREET
PEMBROKE, NH 03275

Minutes of the October 20, 2022 Meeting

Present: Kevin Brasley, Ed Lavallee, Chet Martel, Larry Plourde, Bruce Kudrick
Staff: Matt Gagne – Superintendent
Absent: Betty St. Germain – Admin Bookkeeper
Guests:

The regular meeting was called to order at 6:00pm by Kevin Brasley.

Motion by Chet Martel and Seconded by Ed Lavallee to accept the Meeting Minutes and Financial Reports for September 2022, All in favor, motion passed.

OLD BUSINESS:

Potential Roadwork – Matt updated the Board on the roadwork.

- Main St – Pembroke – All work is complete for 2022. Merrill will be back in 2023 to finish boxing out the road due to a conflict with the gas main depth.
- Simpson Ave – The new main passed the pressure test and bacteria test and is active. Matt put money in the budget to replace the 2” pipe next year.
- Bow Ln – Pembroke – Matt put money in the 2023 budget to replace the first 800’ of this main when the Town resurfaces the road.

PFC Monitoring- We received an update from NHDES about the Manganese and PFAS potential rule changes. Manganese rule change has been pushed off again until July of 2023. PFAS standards are being looked at by EPA and are expected to be announced in December. If EPA sets a standard lower than NHDES standards we will be required to meet the new MCL.

- Study for Source Water Capacity –Waiting on a start date.
- Asset Management- Nothing new.

Work Barn – To be removed until we are ready to finish the project.

Allenstown Aggregate – 6 units – The new main passed the pressure test and bacteria test. We are still waiting on the agreement for the property but they aren’t ready for water yet.

6 Dawn Dr. – Connection – No response from Dawn, to be removed until we hear back.

New Truck – We received the new truck but waiting to have the utility body installed until we get the 2017 GMC back.

NEW BUSINESS:

Trailer & Tools – Primex has issued a check in the amount of \$36,644.00 today. Additional funds will be sent as we send them the invoices for purchased tools and equipment.

Office boiler- Dead river was here to service the boiler and found it leaking and in need of replacement. Matt has a price from Ethical Home Pro to remove, replace and add a new emergency switch in the amount of \$11,968.00.

Motion by Kevin Brasley seconded by Larry Plourde not to exceed \$12,000.00 to replace the office boiler all in favor motion passed.

Budget- The board did the first review of the 2023 budget. We will update the numbers at the end of October for final review in November. Budget committee has us down to present on 12/1/2022 at 6:30 PM.

REGULAR MONTHLY BUSINESS:

Late Accounts - The total current past due amount \$16,327.91

Accounts Payable Manifests – To approve the Accounts Payable Manifest of September 29, 2022 in the amount of \$87,518.13 and Accounts Payable Manifest of October 20, 2022 in the amount of \$30,623.89 and Payroll Manifests previously reviewed by Chairman Kevin Brasley. Motion by Chet Martel and Seconded by Ed Lavalley, All in favor, motion passed.

Billing Register Manifest – To approve the Billing Register Manifest for September in the amount of \$67,709.51

Motion by Chet Martel and Seconded Larry Plourde, All in favor, motion passed.

Adjustment Manifest – To approve the Adjustment Manifest for September in the amount of \$16,841.42

Motion by Chet Martel and Seconded by Larry Plourde, All in favor, motion passed.

Late Penalty Manifest – To approve the Late Penalty Manifest for September in the amount of \$1,540.00

Motion by Chet Martel and Seconded by Larry Plourde, All in favor, motion passed.

OTHER BUSINESS and CORRESPONDENCE:

Other and Correspondence –

The next meeting is scheduled for November 17, 2022 at 6:00 pm.

Motion by Chet Martel and Seconded Ed Lavallee by to adjourn at 6:34pm.
All in favor, motion passed.

Pembroke Water Works Commission Board Secretary-
Edward Lavallee