

PEMBROKE WATER WORKS  
346 PEMBROKE STREET  
PEMBROKE, NH 03275

Minutes of the July 15, 2021 Meeting

Present: Kevin Brasley, Larry Plourde, Ed Lavallee, Chet Martel  
Staff: Matt Gagne – Superintendent, Betty St. Germain – Admin Bookkeeper  
Absent: Christopher Culberson                      Guests:

The regular meeting was called to order at 6:00 pm by Kevin Brasley.

Motion by Chet Martel and Seconded by Ed Lavallee to accept the Meeting Minutes and Financial Reports for June 2021. All in favor, motion passed.

OLD BUSINESS:

Potential Roadwork – Matt gave updates.

- Theodore Ave – Allenstown – Looking to do our portion in August.
- Granite St – Allenstown – A sectioned of the road was reclaimed for the water main replacement. Work to begin next Tuesday.
- Hillcrest Ave – Pembroke – The hydrant and valve have been done. There are some services left to do.
- Front St – Pembroke – We replaced 3 hydrants, 2 curb stops and installed 1 new inline valve. We fixed 6 other services. Our portion is completed.
- Main St – Pembroke – Nothing new.
- Bow Ln – Pembroke – Nothing new.

PFC Monitoring – The Board discussed the latest sample results and they are looking at doing public outreach in September.

Work Barn – Nothing new - Tabled

Loan for Roadwork – Finishing up on paperwork and then the Loan Papers will be ready to sign.

612-644 Pembroke St – The application was denied by ZBA.

Spare Motor for Route 106 well – The motor at Route 106 failed and the spare was installed the same day.

25 Henniker St, Concord – Passed ZBA and is now going to the Planning Board.

CIP Budget – Nothing new

Allenstown Aggregate – 6 units – The application was approved by the Town of Allenstown. The applicant requested a utility easement for the 6 service lines required for connection. The Water Commission requires separate water lines for each unit with shutoffs on Town property.

NEW BUSINESS:

Allenstown Town Ice Rink – They are looking for a discount or donation for a new water line. The Board agreed to donate the labor that Water Works will be doing to connect the line.

REGULAR MONTHLY BUSINESS:

Late Accounts - The total current past due amount \$18,930.02.

Accounts Payable Manifests – To approve the Accounts Payable Manifest of June 30, 2021 in the amount of \$22,967.33 and Accounts Payable Manifest of July 15, 2021 in the amount of \$16,313.21 and Payroll Manifests reviewed by Chairman Kevin Brasley.  
Motion by Chet Martel and Seconded by Larry Plourde. All in favor, motion passed.

Billing Register Manifest – To approve the Billing Register Manifest of June in the amount of \$83,359.70.  
Motion by Chet Martel and Seconded by Larry Plourde. All in favor, motion passed.

Adjustment Manifest – To approve the Adjustment Manifest for June in the amount of \$1,640.00.  
Motion by Chet Martel and Seconded by Larry Plourde. All in favor, motion passed.

Late Penalty Manifest – To approve the Late Penalty Manifest for July in the amount of \$1,450.00.  
Motion by Chet Martel and Seconded by Larry Plourde. All in favor, motion passed.

OTHER BUSINESS and CORRESPONDENCE:

Other – Nothing at this time.

Correspondence – Nothing at this time.

The next meeting is scheduled for August 19, 2021 at 6:00 pm.

Motion by Chet Martel and Seconded by Larry Plourde to adjourn at 6:30pm.  
All in favor, motion passed.

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Pembroke Water Works Commission – Board Secretary