

PEMBROKE WATER WORKS
346 PEMBROKE STREET
PEMBROKE, NH 03275

Minutes of the July 19, 2018 Meeting

Present: Chris Culberson, Kevin Brasley, Ed Lavallee, Chet Martel, Larry Plourde

Staff: Matt Gagne – Superintendent, Betty St. Germain – Admin Bookkeeper

Absent:

The regular meeting was called to order at 6:00 pm by Chairman Chris Culberson.

Motion by Chet Martel and Seconded by Kevin Brasley to accept the Meeting Minutes and Financial Reports for June 2018. All in favor, motion passed.

OLD BUSINESS:

Hooksett Village Water Precinct Interconnection – Nothing new at this time.

Franchise Area –

- Holiday Acres - 100 additional units – They went to TRC. Plans are incomplete. The Town is not voting on it yet.

Potential Roadwork –

- Library St Allenstown – Matt hasn't heard anything further from the Engineer. The job hasn't gone out to bid yet.
- Whitten St Allenstown – The main and services are done. There is just a patch on the State road that needs to be done. Cost was just over \$44,000.00

PFC Monitoring – Nothing new at this time.

Tank Inspections – Marcel Payeur fixed the spot on the top of the Brickett Hill tank that was peeling. There was discussion about cleaning the inside of the Brickett Hill tank.

Wilkins Ave – Nothing new at this time.

354-356 Pembroke St Development – They are in the Planning process.

Army National Guard Readiness Center – Nothing new at this time.

CIP Budget – A Draft copy of 2019 CIP Budget was given to the CIP Budget Committee.

NEW BUSINESS:

Dan Cotnoir from BMT Construction is requesting approval for connections at 29, 31, 35 Cross St Allenstown, NH – Water Works can provide water but will make a formal decision based on the Zoning Board approval.

REGULAR MONTHLY BUSINESS:

Late Accounts - The total current past due amount \$11,333.55.

A/P Manifests & Payroll Manifests -- Motion by Chet Martel and Seconded by Kevin Brasley to approve the July 5th A/P Manifest of \$36,433.46 previously reviewed and the July 19th A/P Manifest of \$44,428.43 and Payroll Manifests reviewed by Chairman Christopher Culberson. All in favor, motion passed.

Billing Register Manifest – Motion by Chet Martel and Seconded by Ed Lavallee to accept the Billing Register Manifest for June of \$83,315.91. All in favor, motion passed.

Monthly Adjustment Manifest -- Motion by Chet Martel and Seconded by Kevin Brasley to accept the Adjustment Manifest for June of \$2,057.65. All in favor, motion passed.

Late Penalty Manifest – Motion by Chet Martel and Seconded by Ed Lavallee to accept the Late Penalty Manifest for July of \$1,110.00. All in favor, motion passed.

OTHER BUSINESS and CORRESPONDENCE:

Other Business – Nothing new at this time.

Correspondence – Nothing at this time.

Non-Public Session in accordance with RSA 91-A:311

Motion by Chet Martel and seconded by Ed Lavallee to adjourn at 6:22 pm.
All in favor, motion passed.

The next meeting is scheduled for August 16, 2018 at 6:00 pm.