

PEMBROKE WATER WORKS
346 PEMBROKE STREET
PEMBROKE, NH 03275

Minutes of the August 15, 2018 Meeting

Present: Chris Culberson, Kevin Brasley, Ed Lavallee, Chet Martel, Larry Plourde

Staff: Matt Gagne – Superintendent, Betty St. Germain – Admin Bookkeeper

Absent:

The regular meeting was called to order at 6:30 pm by Chairman Chris Culberson.

Motion by Chet Martel and Seconded by Ed Lavallee to accept the Meeting Minutes and Financial Reports for July 2018. All in favor, motion passed.

OLD BUSINESS:

Hooksett Village Water Precinct Interconnection – Nothing new at this time.

Franchise Area –

- Holiday Acres - 100 additional units – They are still in the TRC process.

Potential Roadwork –

- Library St Allenstown –The Engineer will be at the September meeting to speak with the Board. The project has gone out to bid.
- Whitten St Allenstown – The cost of the patch on the State road that needs to be done will be put into the 2019 Budget.

PFC Monitoring – Nothing new at this time.

354-356 Pembroke St Development – They are still in the Planning process.

Dan Cotnoir from BMT Construction - 29, 31, 35 Cross St Allenstown, NH – He has Town approval and will be starting soon.

CIP Budget – Motion by Chris Culberson and Seconded by Chet Martel to approve the 2019 CIP Budget as presented to the CIP Budget Committee. All in favor, motion passed.

NEW BUSINESS: Nothing at this time.

REGULAR MONTHLY BUSINESS:

Late Accounts - The total current past due amount \$11,117.39.

A/P Manifests & Payroll Manifests -- Motion by Chet Martel and Seconded by Kevin Brasley to approve the August 15th A/P Manifest of \$33,716.24 and Payroll Manifests reviewed by Chairman Christopher Culberson. All in favor, motion passed.

Billing Register Manifest – Motion by Chet Martel and Seconded by Kevin Brasley to accept the Billing Register Manifest for July of \$68,065.20. All in favor, motion passed.

Monthly Adjustment Manifest -- Motion by Chet Martel and Seconded by Ed Lavallee to accept the Adjustment Manifest for July of \$3,942.50. All in favor, motion passed.

Late Penalty Manifest – Motion by Chet Martel and Seconded by Kevin Brasley to accept the Late Penalty Manifest for August of \$1,220.00. All in favor, motion passed.

OTHER BUSINESS and CORRESPONDENCE:

Other Business – Nothing new at this time.

Correspondence – Nothing new at this time.

Non-Public Session in accordance with RSA 91-A:311

Motion by Ed Lavallee and seconded by Kevin Brasley to adjourn at 6:40 pm.
All in favor, motion passed.

The next meeting is scheduled for September 20, 2018 at 6:00 pm.