

PEMBROKE WATER WORKS
346 PEMBROKE STREET
PEMBROKE, NH 03275

Minutes of the October 18, 2018 Meeting

Present: Chris Culberson, Ed Lavallee, Chet Martel, Larry Plourde

Staff: Matt Gagne – Superintendent

Absent: Kevin Brasley, Betty St. Germain – Admin Bookkeeper

The regular meeting was called to order at 6:00 pm by Chairman Chris Culberson.

Motion by Chet Martel and Seconded by Larry Plourde to accept the Meeting Minutes and Financial Reports for September 2018. All in favor, motion passed.

OLD BUSINESS:

Hooksett Village Water Precinct Interconnection – Nothing new at this time.

Franchise Area –

- Holiday Acres - 100 additional units – Nothing new at this time.

Potential Roadwork –

- Library St Allenstown –The Board has offered to pay for the hydrant and supply the material

PFC Monitoring – The Board reviewed the latest test results.

354-356 Pembroke St Development – Nothing new at this time.

NEW BUSINESS:

Budget – There was a general discussion about the 2019 Budget.

Betty St. Germain – The Board gave Betty 2 additional sick days to accumulate annually.

REGULAR MONTHLY BUSINESS:

Late Accounts - The total current past due amount \$15,511.25.

A/P Manifests & Payroll Manifests -- Motion by Chet Martel and Seconded by Ed Lavallee to approve the A/P Manifest of October 3rd for \$7,677.41 previously reviewed and the A/P

Manifest of October 18th for \$16,639.70 and Payroll Manifests reviewed by Chairman Christopher Culberson. All in favor, motion passed.

Billing Register Manifest – Motion by Chet Martel and Seconded by Ed Lavalley to accept the Billing Register Manifest for September in the amount of \$63,933.27. All in favor, motion passed.

Monthly Adjustment Manifest -- Motion by Chet Martel and Seconded by Larry Plourde to accept the Adjustment Manifest for September in the amount of \$2,395.00. All in favor, motion passed.

Late Penalty Manifest – Motion by Chet Martel and Seconded by Larry Plourde to accept the Late Penalty Manifest for October in the amount of \$1,380.00. All in favor, motion passed.

OTHER BUSINESS and CORRESPONDENCE:

Other Business – Nothing new at this time.

Correspondence – Nothing new at this time.

Non-Public Session in accordance with RSA 91-A:311

Motion by Chet Martel and seconded by Ed Lavalley to adjourn at 6:55 pm.
All in favor, motion passed.

The next meeting is scheduled for November 15, 2018 at 6:00 pm.